

A-02

Order Form

A short pre-filled order with the scope, acceptance criteria, start date, week 1 terms and hourly rate. Your written reply accepts it.

Axdale. Software engineering by Michael Lip, Warsaw, Poland (CET).
<https://www.axdale.com>. Code record <https://github.com/theluckystrike>.

Order Form AX-OF-_____. Version 1.0. 23 October 2026. This document is plain English and is not legal advice. Each party should ask its own lawyer to check it.

1. Parties and people

Field	Details
Contractor	Michael Lip, trading as Axdale, Warsaw, Poland. michael@axdale.com . Address and tax ID _____
Client legal name	_____
Client registered address and company number	_____
Decision Maker (name, title, email for notices)	_____
Technical contact (optional)	_____

2. The work

Field	Details
Written plan (link or attachment)	_____
Goal of week 1 (one sentence)	_____

Field	Details
In scope	_____
Out of scope	_____
Acceptance criteria (3 to 5, given, when, then, check)	AC1 _____ AC2 _____ AC3 _____ AC4 _____ AC5 _____
Repositories and environments	_____
Start date (day 1)	_____
End of week 1	5 Working Days after day 1, or 40 hours, whichever comes first
Paid follow-on in the plan (free week only, at least 2 paid weeks)	_____ paid weeks

3. Week 1 terms (tick one)

- ☐ Free Week. 40 hours, no fee, branch or fork only, no production access. Clause 4 and clause 8.1 to 8.3 of the Engagement Agreement apply.
- ☐ Paid first week. Up to 40 hours at the hourly rate in section 4, invoiced in advance when the SOW for that Week is accepted (Agreement 6.1). Clause 5 applies from day 1.

4. Paid weeks

Field	Details
Hourly rate	USD _____ per hour (between 175 and 275, set by scope)
Hours per paid week	Up to 40 hours of Michael's own work over 5 Working Days
Billing	One week at a time, invoiced in advance, due within 5 Working Days. O-06 Invoicing and Payment gives the details
Extra hours	Only with written approval from the Decision Maker, at the same hourly rate
Stopping	Either party can stop at any time by written notice. Unused hours of a paid week are refunded under clause 6.6

5. Approved AI providers (tick each one allowed)

- ☐ Anthropic (Claude and Claude Code)
- ☐ OpenAI (Codex and the OpenAI API)

- ☐ Client-provided keys or seats only, on the Client's own provider account
- ☐ Other, named here _____
- ☐ None. No AI model provider sees the Client's code or data

If no box is ticked, no AI model provider sees the Client's code or data.

6. Law and courts (tick one)

- ☐ Poland, courts of Warsaw. Default if no box is ticked
- ☐ England and Wales, courts of London
- ☐ State of New York, courts in New York County
- ☐ Other _____

7. Terms that apply

This Order Form is governed by the Axdale Engagement Agreement version 1.0 at <https://www.axdale.com/documents/> (the Agreement). This Order Form is the Schedule and the first Statement of Work under the Agreement. If this Order Form and the Agreement conflict, the Agreement applies, except for the fields filled in above. The Security and Access Policy, the Mutual NDA (if signed) and the Data Processing Agreement (if signed) also apply.

8. Acceptance

The Client accepts this Order Form and the Agreement when the Decision Maker does one of these 2 things.

1. Replies by email from a Client address with the sentence "I accept Order Form AX-OF-_____ for _____ (company name)".
2. Signs this Order Form electronically.

Michael accepts by countersigning and sending the PDF copy to the Decision Maker. The date of the later of the 2 acceptances is the signature date under the Agreement. Where the governing law needs a special written form for a transfer of copyright, the parties sign a one-page rights transfer in that form when rights pass (O-05 Handover and Offboarding).

Client

Michael Lip, trading as Axdale

Name and title _____

Michael Lip

Accepted by reply on _____ or signature

Signature

Date _____

Date _____

Axdale, Michael Lip. Warsaw, Poland (CET). michael@axdale.com.
www.axdale.com. Code record github.com/theluckystrike. Plain
English, not legal advice.